

Constitution

of the



Residence Halls Advisory Council

at The Ohio State University
Est. 1981

Last Updated: February 18th, 2020



Article I. Name and Purpose

A. Name

1. The name of the organization shall be “The Residence Halls Advisory Council”.
2. The organization will hereafter be referred to as “RHAC”.

B. Purpose Statements

1. Vision Statement

- a) The vision of the Residence Halls Advisory Council is to create a premier residence hall experience and environment for all on campus students at The Ohio State University.

2. Mission Statement

- a) The mission of the Residence Halls Advisory Council is to serve The Ohio State University residence hall student population. This goal will be achieved through:

- (1) Advocating for the interests of all residence hall governments and associations equally.
- (2) Creating and supporting campus-wide residence hall activities and initiatives that are supported by one of the five RHAC pillars:
 - (a) Creating and Developing Community
 - (b) Student Advocacy
 - (c) Student Development and Wellness
 - (d) Diversity
 - (e) Recognition and Leadership
- (3) Encouraging student involvement in improving residence hall facilities and programs.
- (4) Facilitation of communication between student leaders, University Housing, Dining Services, and Physical Facilities and Development through the review of policies, procedures, and practices as requested by staff or residence hall students.
- (5) Serving as the coordinating body for residence halls governments and student associations, thereby encouraging communication among the membership.
- (6) Representing residence hall students on University-wide committees and student groups.
- (7) Serving as an advocacy body as well as an informative and funding partner to other residence hall student organizations.

Article II. Membership

- A. The RHAC general body shall consist of three types of members: General Members, Senators, and Executive Members.

- B. Membership shall be restricted to the following:

1. General Members: All Ohio State University undergraduate residence halls students



RESIDENCE HALLS ADVISORY COUNCIL

2. Senators: Duly chosen ambassadors of any registered undergraduate residence hall governing organization that is recognized by University Housing and RHAC. The responsibilities of the Senators include:
 - a) To attend or send a designee to all RHAC meetings.
 - b) To attend all meetings of the hall council that they represent and serve as the liaison between the RHAC and their Hall Council.
 - c) To attend an annual Hall Council Gathering, or other event that unites all hall governing bodies.
 - d) To vote on all matters submitted to a vote by the membership.
 - e) To represent the constituency, using appropriate means to actively solicit student input on decisions.
 - f) To voluntarily serve on any committee overseen by a member of the Executive Board.
3. Executive Members: Any member of the Executive Board as designated by Article III of this constitution.

Article III. The Executive Board

- A. The Executive Board shall consist of the seven officials elected by the Senate. Each member shall serve for one year from the time of inauguration to the time of the inauguration of the succeeding Executive Board, except in the case of resignation or removal. The seven members shall consist of:
 1. President
 - a) Description
 - (1) The President shall represent RHAC at a university level.
 - (2) They shall be the Residence Hall Association (RHA) representative at all national conferences.
 - (3) The President oversees all executive board members in their responsibilities.
 - (4) They shall act as an advisor and a liaison for all Hall Council Presidents.
 - b) Responsibilities
 - (1) The President shall be responsible for organizing and presiding over Executive Board and General Body/Senator meetings. They may vote on any matter in the case of a tie.
 - (2) The President shall work closely with Advisors to update Hall Councils and Hall Directors.
 - (3) The President shall communicate with relevant University administration such as the Director of Residence Life, Director of Dining Services, Director of Facilities Operation and Development, Director of Housing, Director of Energy Management and Sustainability, and Campus Chief of Police.
 2. Director of Outreach/Vice President
 - a) Description
 - (1) The VP is responsible for the general publicity and marketing of RHAC.



RESIDENCE HALLS ADVISORY COUNCIL

- (2) The VP shall update the Executive Board, General Body, and Senators with all RHAC information.
 - b) Responsibilities
 - (1) The VP shall perform all duties of the President if they are absent.
 - (2) They shall immediately assume the position of the President should a vacancy occur.
 - (3) The VP is responsible for updating all social media and the RHAC website.
 - (4) The VP will maintain attendance records of the Senate and uphold the attendance policies with the Advisors as decided by the Executive Board.
3. Director of Finance
 - a) Description
 - (1) The Director of Finance manages all RHAC funds.
 - (2) The Director of Finance shall be the main contact for all fundraising activities.
 - b) Responsibilities
 - (1) The Director of Finance shall be responsible for the allocation of grants and may appoint a Finance Committee with the advice of the Executive Board to determine grant allocations.
 - (2) The Director of Finance shall write all checks and is responsible for the payment of all RHAC activities.
4. National Communication Coordinator (NCC)
 - a) Description
 - (1) The National Communications Coordinator shall represent The Ohio State University regionally and nationally through the National Association of College and University Residence Halls (NACURH).
 - (2) The National Communications Coordinator shall be the primary contact for other RHAs around the nation and for the Buckeye Chapter of NRHH.
 - b) Responsibilities
 - (1) The National Communications Coordinator shall manage all things pertaining to the RHAC Scholarship.
 - (2) The National Communications Coordinator shall manage the Executive Board elections process unless running again, in which case another member of the executive board shall manage this process.
 - (3) The National Communications Coordinator shall manage all things pertaining to the CAACURH & NACURH.
 - (a) This includes, but is not limited to conference attendance, delegation selection & management, spirit activities, and voting.
 - (b) This also includes serving as the affiliation manager and liaison to regional and national organizations.



RESIDENCE HALLS ADVISORY COUNCIL

- (4) The National Communications Coordinator shall coordinate bid and award proposals and submissions.
 - (a) The National Communications Coordinator shall manage the bidding committee as a joint effort with NRHH.
 - (b) The National Communications Coordinator shall produce at least one bid per year within the bidding committee.
5. Director of Student Advocacy
 - a) Description
 - (1) The Director of Student Advocacy shall be the main contact for all students wishing to improve the residence hall experience.
 - (2) The Director shall be the main contact for all campus partners.
 - b) Responsibilities
 - (1) The Director shall organize and preside over the RHAC Review Meetings.
 - (2) The Director shall be responsible for the planning of a major advocacy event.
6. Director of Programming
 - a) Description
 - (1) There shall be two Directors of Programming.
 - (2) They are responsible for the majority of the RHAC programming and may work with Senators, other Executive Board members, or other organizations to gather event ideas or to organize events.
 - b) Responsibilities
 - (1) Plan at least one event per month during the Autumn and Spring semesters utilizing both on and off-campus spaces.
 - (2) Organize three Late Night Breakfast Events throughout the academic year.
 - (3) Plan the annual End of the Year Banquet.

Article IV. Election Procedures and Transitions

- A. Elections of the Executive Board
 1. Elections shall be held in the spring semester.
 2. The elections process shall be determined by the current Executive Board.
- B. Executive Board Transitions
 1. Each member of the Executive Board shall prepare a transition report to educate the succeeding Executive Board members on the duties and responsibilities of each of their respective offices.
 2. National Communications Coordinator in Training (NCC-IT)
 - a) Should interest be present and should the current NCC not be planning to re-run for their position, the current NCC may elect to select an NCC In-Training.
 - (1) Applications and interviews shall be evaluated by a panel of executive board members between RHAC and NRHH.



- (2) The selection process shall occur in late fall semester.
- b) The NCC-IT shall work with the current NCC following their election.
 - (1) The NCC-IT shall attend RBC .
 - (2) The NCC-IT shall attend regional chats with the current NCC.
 - (3) The NCC-IT shall aid the current NCC in any other tasks as deemed necessary by the current NCC in order to learn about the position.
- c) The NCC-IT shall be inducted with the rest of the incoming executive board in the spring.
 - (1) The NCC-IT will be exempt from general executive board elections, as they have already been selected.
 - (a) Should the elected NCC-IT no longer wish to hold their position, they must notify the current executive board at least one week before general executive board elections.
 - (b) Should the NCC-IT no longer wish to hold their position, the position of NCC will be open on the general executive board application.
 - (2) The NCC-IT will become fully involved with their RHAC duties on the same timeline as the remainder of the newly elected executive board at the end of spring semester.
 - (3) After being inducted with the rest of the newly elected executive board, the NCC-IT will have gained status as the NCC.

Article V. Voting

- A. Voting Members shall consist of all Senators, Executive Board Members and the President of the Buckeye Chapter of the National Residence Hall Honorary.
- B. The Senate has the sole power to elect the Executive Board
- C. A quorum shall consist of a simple majority of the voting membership or proxies.
- D. If any governing body with a recognized senator fails to send a representative for more than two meetings in one semester, that organization shall lose its voting and funding rights for the remainder of the semester. These rights may be restored with a simple majority vote from the Executive Board.

Article VI. Non-Discrimination Policy

- A. RHAC will not discriminate on the basis of race, color, national origin, religion, sex, gender identity, pregnancy, disability, age, medical condition, ancestry, marital status, citizenship, sexual orientation, or veteran status.

Article VII. Amending the Constitution

- A. All proposed amendments to the constitution must originate with the Executive Board.
- B. Amendments can be adopted in one of the two following ways:
 - 1. Amendments must be approved by a simple majority vote of the Executive Board and a simple majority vote of the Senate.



RESIDENCE HALLS ADVISORY COUNCIL

2. Amendments must be approved by a four-fifths vote of the Executive Board. Any amendments added using this procedure may be vetoed by a two-thirds vote of the Senate at any time after passage.