**Intended Audience**

**This facilitation guide is designed for use by:**

* Senior staff in paraprofessional staff meetings
* Hall Council advisors in executive board meetings
* ILO advisors in executive board meetings

**Learning Outcomes**

*Through participation in this training session, students will be able to:*

* Identify qualities of everyday leadership in their daily life.
* Critically reflect the foundational principles of everyday leadership and compare them to society’s idea of leadership.
* Generate new ideas on how to cultivate and recognize everyday leadership skills.

**Sharing Content**

*Facilitate a group conversation about everyday leadership and societal leadership constructs. Consider using images to help participants reflect on leadership norms.*

**Exercises and Activities**

[Ted Talk Video](https://www.ted.com/talks/drew_dudley_everyday_leadership?language=en)

Personal Reflection Guide

Leadership Style self-assessment (if desired)

**Facilitation Guide**

***Note to Facilitator****: Before the discussion, feel free to add an introduction. Please fully read through the entire facilitation guide before facilitating. Set up technology and speakers. An introduction could be a leadership Style self-assessment, but not necessary. If the group is unfamiliar, consider an icebreaker about leadership experiences held in the group, or something fun like “one word that describes you is.”*

**Section 1: Introduction Discussion to Leadership (7-10 minutes)**

* + Who thinks of themselves as a leader? (Raise hands)
    1. Why do you think you’re a leader?
    2. How does society think of leadership or imagine leaders?
    3. What does the word “leader” mean to you?
    4. How have you experienced leadership so far in your life? At Ohio State?

**Section 2: Preface the Ted Talk Video (6-8 minutes)**

* + Drew Dudley is a leadership educator and professor in Canada; this video is his first viral video. A quick caveat to the video, It is about 6 minutes long. [Use closed captions]

<https://www.ted.com/talks/drew_dudley_everyday_leadership?language=en>

**Section 3: Debrief Discussion (15-20 minutes)**

* + Get into small groups and discuss the following questions. After each question, have groups share out to the large group. [The goal is to facilitate a meaty discussion on leadership. Speak each question at a time or show on PowerPoint one at a time. These questions can also be handed out to students on the reflection activity page at the end of this packet.]
    1. Discussion
       1. What are examples of everyday leadership that you see in your life?
       2. Do you think what Drew did was leadership? Why or why not?
       3. Who has affected your life in a lollipop moment?
          1. Did you let them know?
          2. Why or why not?
       4. Have you affected someone’s life in a lollipop moment?
          1. Did they let you know?
       5. How do we recognize lollipop moments in society?
       6. Why do you think we often wait four years to tell people the impact they have on our lives, if at all?
       7. What are ways that we can recognize others for the work they do in our lives?

**Section 3: Gratitude Activity (7-10 minutes)**

* Share with a neighbor, a lollipop moment that someone did to you, that you haven’t recognized them for.
* Take a moment and type out a text, email, or write down a piece of recognition and give appreciation to that person in your life. Dig deep and think about the impact that moment had on your life.

**Section 4: Intentional Practices Moving Forward (4-5 minutes)**

* [The following can be spoken to the group.]
  + 1. This is important moving forward so we can reshape and reconstruct how we think of leadership moving forward. We are all leaders in unique ways, it is our duty to recognize this. So much of life and leadership are finding the meaning and purpose of what you’re doing. It is much more meaningful to show gratitude to others in life. Demonstrating gratitude both elevates leadership within oneself and helps others recognize their leadership.
  + What are ways besides a text that you can practice this in your day-to-day life?
    1. Emails
    2. Cards
    3. Phone calls
    4. Shout-outs
    5. Paying it forward

**Section 5: Closing and Debrief (4-5 minutes)**

* [Offer students an opportunity for questions, comments, or reflection.]

**Resources:**

<https://www.ted.com/talks/drew_dudley_everyday_leadership?language=en>

**Everyday Leadership Reflection Guide**

What are examples of everyday leadership that you see in your life?

Do you think what Drew did was leadership? *Why or why not?*

Who has affected your life in a lollipop moment? *Did you let them know? Why or why not?*

Have you affected someone’s life in a lollipop moment? *Did they let you know?*

How do we recognize lollipop moments in society?

Why do you think we often wait four years to tell people the impact they have on our lives, if at all?

What are ways that we can recognize others for the work they do in our lives?