

\*Names have been changed for the purpose of this example.

Kelly served as one of the Ohio State Welcome Leader (OWL) Program undergraduate student co-chairs. This meant she spend the entire summer of 2018 working on planning this program and improving it. The Ohio State Welcome Leader Program or OWL program is a large program that includes 7 OWL Area Coordinators, 170 OWL Coordinators, and roughly 2,000 OWLs. Planning this program is no easy task, but one that takes self-motivation, motivating and recognizing others, and a great deal of support.

Kelly's work was phenomenal. She continually completed tasks earlier than the deadlines. She was a logistical queen and offered to create most of the spreadsheets for the entire program. This made her role that much more difficult because rosters would change daily, which changed 2-4 other rosters for our zoo day event. Her organization was brilliant and she helped make the OWL Program run smoothly. Kelly also created lesson plans for Area Coordinator, OWL- Coordinator, and OWL Training. She served as an Area Coordinator in summer 2017, which led her experience to be very helpful during our planning for 2018.

Over the summer I saw Kelly grow and develop as a student leader and person, which ultimately served the program and our team well during the OWL Program. She was able to stay calm in very stressful situations and was able to maintain a positive attitude and help the team stay positive as well. Kelly was also able to serve as a confidant, problem solver, and resource to our Area Coordinators. They would often call or consult with her in person about issues and good things too. This showed me her maturity and how others viewed her as a trusted leader.

During the actual program, Kelly and her co-chair supervised Area Coordinators, who were student peers. Kelly helped to bond our team and helped make people feel welcomed and energized about the work. She made sure that people were recognized for the work they were doing and helped to make sure people were held accountable when improvements were needed.

This was a unique year where a concert impacted the early arrival move-in day, and so we had to bring the OWLs to campus a day earlier. Our Office of Student Life decided we needed to do something to thank them and so we were given the charge to plan an " OWLs Go to the Zoo" event. This meant coordinating logistics for 2,000 people to travel to the zoo. It took months of planning before Kelly got into her role, but there was a ton of work to be done over the summer to prepare for the event such as making multiple spreadsheets, counting and organizing lanyards for bus groups, drafting emails to volunteers, and so much more. Kelly was an integral part of the planning and implementation of that event.

One goal of both Kelly and her co-chair for the program was to be more connected to all levels of the program. They decided to share their leadership stories at OWL-Coordinator and OWL "Everyday Leadership" training where they shared how their involvements helped them grow as leaders and how simple acts can make a positive impact. They also spent most of the move-in days making it around to each building and actually helping move people in, especially when buildings were really busy. They were definitely leading by example and able to have conversations with a bunch of folks.

I wrote this OTM because I believe that Kelly should be recognized for her hard work, attention to detail, and dedication this summer/August working with the Ohio State Welcome Leader Program.